



THE ADVISOR

April 29, 1971

A BI-WEEKLY INFORMATIONAL BULLETIN

PENNHURST STATE SCHOOL and HOSPITAL

DEFENSIVE DRIVING COURSE

The Defensive Driving Course will be given on Tuesday, May 4, 1971, in Penn Hall Conference Room, starting at 8:30 a.m.

This is an 8 hour course and will be given one day only. Cards will be issued only to those who attend the full course. Anyone not able to be present for the full day should not attend. Please notify me by April 30, 1971, of the number of people who will attend from your department or unit. Call ext. 451 or 452.

Arthur W. Penrose
Police Officer III

REVISED ORIENTATION PROGRAM

We will expand the orientation for new employes into a full two day program beginning with the first orientation in May, Monday and Tuesday, May 3rd and 4th. Representatives from Nursing Education, the Hospital dispensary, Safety and Communications and the Training Office will conduct the program.

On Monday morning, new employes will receive information covering staff rules and regulations, Civil Service and job benefits. Monday afternoon will be devoted to physicals, X-rays, tuberculin tests and fingerprinting. Tuesday morning we will offer a filmed demonstration on fire and safety, followed by a tour of the institution. On Tuesday afternoon, the new employes will go to "N" Hall for their first class, a film and lecture on Introduction to Mental Retardation, after which they will report to their supervisors for job orientation.

Ed Conard, Larry Whyte
Training Specialists

LOST AND FOUND

A lady's gold pin-on open face watch has been lost in the area of the Hospital, "K" and "L" Building. A reward is offered as this is of deep sentimental value. Please return to me.

Mildred Erdman
Coordinator, Foster Grandparents

EXCERPT FROM "THE REPORTER", APRIL 22, 1971

"PENNCO UNION FUNDS HAVE INSURANCE OKAY"

The Pennsco Federal Credit Union, Spring City, has qualified for federal insurance of member's accounts (up to \$20,000 each) J. H. Ruggiero, Jr., treasurer, announced today.

Similar to insurance available to banks and savings and loans organizations, the credit union share insurance program is administered by the National Credit Union Administration, an independent agency of the Federal Government. It is authorized by legislation approved by President Nixon in October, 1970, and effective for the first time in January, 1971.

The Pennsco Federal Credit Union here was chartered in 1963. With a membership of 417 among Pennhurst State School employes, and with assets of \$128,868.00, it will pay a premium of \$88.08 for its insurance this year-- 1/12 of one percent of its share accounts, the same fee paid by all credit unions, state-chartered or federal. By law the insurance is mandatory for the latter, optional for the former.

Officers of Pennsco Federal Credit Union are: Arthur W. Penrose, Dr. James C. Hirst, Oscar G. Hartmen and Mrs. Doris Nichol.

SALE OF SURPLUS PROPERTY FOR COMMONWEALTH EMPLOYEES

The following items are surplus to the needs of the Commonwealth of Pennsylvania. Permission to sell this property has been received from the Department of Property and Supplies, Harrisburg. Bid forms may be secured from the Institution Purchasing Office in "A" Building. Instructions for processing are included with the forms. Questions concerning these sales should be directed to the Institution Purchasing Agent's Office, ext. 290.

UNSERVICEABLE AIR CONDITIONERS

York Mod. A75M1	B-142888
York Mod. A75M1	B-142780
York Mod. A50D1	B-152643
York Mod. A50D1	B-152638
York Mod. 24-1	541742
York Mod. A75M1	B-142789
York Mod. 13-1	558688P
Philco Mod. 60R1	6AA11043 M. O.

All are window type, condition of all is poor to scrap. Award to be made on a total lump sum basis. Equipment stored at Pennhurst State School and Hospital. Bids will be opened on May 21, 1971, at 10:30 a.m. All replies must be submitted to the Purchasing Department prior to this date. Return three copies of the bid, please.

Frank E. Kamp
Purchasing Agent

FOR SALE

1968 Dodge Polara, automatic, excellent condition, best offer. Call Shirley Hartz at 948-8998 or ext. 433.

St. Bernard AKC registered puppies. Champion line, beautiful markings, pedigree papers, easy terms. 2 males, 1 female. Call Shirley Hartz at 948-8998 or ext. 433.

Pekinese AKC registered puppies, very small. Full black mask, pedigree papers, easy terms. 1 male, 1 female. Call Shirley Hartz at 948-8998 or ext. 433.

RECIPES A LA ROBERTS

UPSIDE DOWN HAM LOAF

Yield: 10 Servings

Ingredients:

- $\frac{1}{2}$ Tbsp. Flour
- $\frac{1}{2}$ Cup Brown Sugar
- $\frac{1}{4}$ Tsp. Ground Cloves
- 1 Cup Seedless Raisins

1. Combine flour, sugar and cloves, sprinkling evenly over bottoms of well greased loaf pans.
2. Wash and drain raisins, spreading over flour-sugar mixture.

- 1 Cup Corn Flake Crumbs
- 2 Eggs, slightly beaten
- $\frac{1}{8}$ Cup Chopped Green Peppers
- $\frac{1}{8}$ Cup Chopped Onions

- 1 Lb. Ground Ham
- $\frac{1}{2}$ Lb. Ground Lean Pork
- $\frac{1}{2}$ Lb. Ground Veal
- 1 Cup Milk

Procedure: Place Corn Flake crumbs, eggs, green peppers, onions and ground meats in mixing bowl. Use a paddle attachment (not a whip) and mix one minute at low speed. Do not overmix. Add milk and mix two minutes more. Place meat mixture in loaf pans, pressing lightly over the raisins. Insert a table knife at intervals into the meat to eliminate air pockets. Bake in a slow oven (325 degrees) for about $1\frac{1}{2}$ hours. Remove from oven and invert on sheet pans, leaving loaf pans in place for a few minutes before lifting them off. Take off pans and allow loaves to firm 10-15 minutes before slicing.