



# THE ADVISOR

Volume 6, Number 16

December 6, 1974

A BI-WEEKLY INFORMATIONAL BULLETIN

PENNHURST STATE SCHOOL and HOSPITAL

## HALDERMAN v. PENNHURST STATE SCHOOL AND HOSPITAL C.A. 74-1345

The following information has been received from Norman J. Watkins, Deputy Attorney General, Department of Justice, Commonwealth of Pennsylvania, and is directed to all employes of Pennhurst State School and Hospital:

"As you may be aware Pennhurst State School and Hospital together with various individuals, is involved in the above styled litigation which is now pending in the United States District Court for the Eastern District of Pennsylvania. In order to insure that the Commonwealth and the individual defendants are properly represented in this lawsuit no state employes at Pennhurst State School and Hospital should communicate directly with the plaintiffs or the plaintiffs' counsel in this lawsuit regarding any matters concerning the litigation...."

As such, communications or other information an employe feels bears on the case, should be brought to the attention of the Superintendent's Office for my review and further communication with Mr. Watkins.

Your full cooperation on this matter is anticipated.

C. Duane Youngberg, Ed.D.  
Superintendent

## SICK LEAVE ACCUMULATION AND ADDITIONAL VACATION ENTITLEMENT

Passage of recent legislation permits the accumulation of sick leave to 200 days. This provision is retroactive to 1/1/73, consequently, any sick time earned in 1972 but lost due to the 90 day limit at that time will be reinstated.

Also, all salaried employes with 301 months of service or 25 years are now eligible to a number of days annual leave equal to five (5) time the number of days in the normal work week, or five (5) week annual for 25 years of service.

Additional information will be made available as further instructions are received from the Department of Public Welfare.

## SPECIAL EDUCATION TEACHERS AND CANDIDATES

Dr. John Abbott, Penn State's regional consultant for special education, will be visiting Pennhurst on Monday, December 16th to meet with staff members currently pursuing a special education certification or degree curriculum through Penn State's Continuing Education program. The

TEACHERS AND CANDIDATES CONT'D

occasion will offer participants an opportunity for counseling and guidance apropos curricular problems.

The meeting is scheduled for 3:30 p.m. in the Pennhurst Citizens Library (Room 2) of the School Building.

Edward Conard  
Training Office

THANKS

We wish to thank the supporters of the PSS blood program for making the blood drive of October 30th a success. We were able through the cooperation of the labor unions and the administration to not only meet but exceed our quota.

The unions wish to thank all of the people who personally gave blood and a special thanks to the recruiters. Of particular importance is the cooperation from the administration. It is a pleasure to put aside differences and work with people on behalf of such worthwhile programs.

AFSCME 1147  
AFSCME 2244  
PSSU 668  
AFT

CHRISTMAS SALE!!!

V.A.S. art projects are on sale in the school building, Room #7. Come browse and order now for Christmas!

Many nice and unique gifts are made by over 21 citizens in the Adult Education program.

Adelle F. Headly  
Melissa Parisan  
V.A.S. Art

CAKE SALE!!!

Unit III is sponsoring a cake sale on Friday, December 6, 1974, to help pay for Christmas activities especially for those residents who have no funds. It will be held at 10 A.M. in the Ward W dining room on the second floor of the hospital. Your support will be appreciated.

Frank Renz, PSA II  
Unit III

WANTED: ENTERTAINERS!

If you or your group would like to volunteer to entertain our residents during the Christmas season, please contact Tom White, Volunteer Resources Department, ext. 231. Help make Christmas a musical experience!

ANNUAL CHRISTMAS PROGRAM NEWS

The school and music therapy department would like to invite everyone to attend the annual Christmas program entitled The Twelve Days of Christmas. There will be two performances - Wednesday December 11, 10 A.M. and Thursday December 12 7:30 P.M. in the auditorium.

PROGRESS REPORT

Resident Census, October 31, 1974

Trial Visit. . . . .	178	Admissions. . . . .	8
Family Care. . . . .	73	Discharges. . . . .	4
Temporary Visit. . . . .	3	Trial Visits. . . . .	5
Other Authorized Absence . . . . .	47	To Embreeville. . . . .	
Total on Leave . . . . .	303	To Pinehill . . . . .	
		To Family Care. . . . .	
Pinehill . . . . .	115	To Woodhaven. . . . .	1
Remaining at Pennhurst . . . . .	1404	To Whitehaven . . . . .	1

M.L. Friedhofer  
Central Records

IF YOU DIDN'T COMPLETE HIGH SCHOOL...

There is an excellent opportunity available to any employe of Pennhurst who did not complete high school. The Adult Education (GED) Program will begin a new cycle in January. This program offers one-hundred hours of academic instruction designed to prepare participants for the General Educational Development (GED) Exam. Successful completion of this exam will result in the awarding of a high school diploma to the participant.

Pennhurst's GED Program, now in its fifth year, has graduated over sixty employes who have received high school diplomas through the program. If you didn't finish high school, you should consider taking advantage of this opportunity now.

The spring semester program will begin on January 21, 1975. Classes will meet three days each week (Tuesdays, Wednesdays, and Thursdays) from 12:30 to 3:00 P.M. in N-Hall. Legal holidays will be observed.

If you are interested, please complete the form below ( or write the requested information on a separate sheet of paper) clip it out, and drop it in the campus mail addressed to: LARRY WHYTE, PERSONNEL DEPARTMENT.

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ADULT EDUCATION INTEREST/ENROLLMENT FORM

YOUR NAME \_\_\_\_\_

JOB TITLE \_\_\_\_\_

UNIT OR DEPARTMENT \_\_\_\_\_ SHIFT \_\_\_\_\_

TELEPHONE NUMBER: HOME \_\_\_\_\_ WORK EXTENSION \_\_\_\_\_

YOUR SUPERVISOR'S NAME \_\_\_\_\_

CIRCLE THE HIGHEST SCHOOL GRADE YOU COMPLETED:

1 2 3 4 5 6 7 8 9 10 11 12

OPEN POSITIONS

The following positions are open and available to any qualified employe of Pennhurst State School and Hospital. Any interested individual meeting the minimum qualifications of the positions should contact Mr. John Krawchuk of the Personnel Department (ext. 470, 471, 472, or 473) on or before Dec. 27th.

1. One (1) Psychological Services Associate I position in the Department of Assessment Program Techniques. Hours 8:30 a.m. - 4:30 p.m. Salary \$10,602 - \$13,399. Graduation from a four year college or university supplemented by either a masters degree in Psychology or a related behavior science or by one year of highly supervised experience such as provided by a government career trainee in psychological services work.
2. One (1) Activity Aide I - Recreation Department. Minimum experience and training includes successful completion of four month basic training program or 1 year of paid experience working with persons with mental, emotional or physical disabilities or any equivalent combination of experience or training - Annual salary \$7472.
3. One (1) Therapeutic Activities Worker III - Recreation Department. Three (3) years of appropriate professional experience in Therapeutic recreation profession including 1 year in a psychiatric setting and such training as may have been gained through graduation from a four year college or university supplemented by graduate training to the level of a master's degree in Therapeutic Education. Equivalent experience may be substituted for the Master's degree only. Annual salary \$12,773.
4. One (1) Child Care Aide II (charge) Q-1 ward 42 - Unit 8, second shift 3:00 p.m. - 11:30 p.m. Minimum experience and training one year as a child care aide I or 2 years paid experience in the care of the mentally retarded or any combination of experience and training. Annual salary \$8679.
5. Two (2) Speech and Hearing Specialist I. Minimum experience and training. A bachelor's degree with major course work in special education, psychology or education including a supplemented by not less than 18 credit hours in Speech and Hearing. Annual salary \$10,132.
6. One (1) Speech and Hearing Specialist II. Minimum experience and training. Completion of all requirements for a master's degree, excluding a thesis, in the field of Communicology or a related area, including or supplemented by not less than 24 credit hours in speech pathology and/or audiology earned at either the graduate or undergraduate level. Annual salary \$12,166.
7. Two (2) Cook I, 1- first shift 4:30 a.m. - 1:00 p.m. 1 - second shift 10:30 a.m. - 7:00 p.m. Minimum training and experience. Experience in cooking or quantity food preparation or any equivalent combination of training and experience. Annual salary \$7636.
8. One (1) Food Service Worker II 1st shift 6:30 a.m. - 3:00 p.m. Minimum experience. Experience in food preparation or service or any equivalent combination of experience and training. Annual salary \$7636.
9. One (1) Psychological Services Associate II - Program Coordinator in Resident Life. Primary duties are the implementation of new programming consistant with the goals of both the Division of Resident Life and the

OPEN POSITIONS CONT'D

institution and the review evaluation and integration of existing institutional programming. Minimum experience and training - one year of technical experience supplemented either by a master's degree in psychology or related behavioral science. Salary Range \$12,166-\$15,413. Pay grade 38.

Review of applications and personal interviews will be conducted by the executive staff committee.

RECRUITMENT POLICY

We utilize the guidelines and principles outlined by the Governor in his executive Directive #21. Hiring and promotional practices are initiated without regard to sex, race, age or religious beliefs.

We are an equal opportunity employer.